



REQUEST FOR INFORMATION FROM PREVIOUS EMPLOYER

From: Mandy at Mountain Energy Services, Inc. Ph 570-836-2222 Fax 570-836-3030

To: _____ Date: _____

_____ has made application to this company for a position as _____ and states that he/she was employed by you as _____ from _____ to _____.

We ask that you please reply to the inquiry below respecting this applicant. Your reply will be held in strict confidence and will in no way involve you in any responsibility.

Very truly yours,
Mountain Energy Services, Inc. Safety Department

1. Is the employment record with your company correct as stated above? _____
2. What kind(s) of work did the applicant do? _____
3. Did the applicant drive motor vehicles for you? Passenger car _____ Straight Truck _____
Bus _____ Tractor-Semitrailer _____ Other (specify) _____
4. Was the applicant a safe and efficient driver? _____
5. Give the dates of vehicle accidents in which he/she was involved. _____

6. Reason for leaving your employ: Discharged _____ Laid off _____ Resigned _____

Remarks: _____

7. Was the applicant's general conduct satisfactory? _____
8. Is the applicant competent for the position sought? _____
9. Did the applicant drink any alcoholic beverages while on duty? _____

	Excellent	Good	Fair	Poor	Very Poor
Quality of work	_____	_____	_____	_____	_____
Cooperation with others	_____	_____	_____	_____	_____
Safety habits	_____	_____	_____	_____	_____
Personal habits	_____	_____	_____	_____	_____
Driving skill	_____	_____	_____	_____	_____
Attitude	_____	_____	_____	_____	_____

Remarks: _____

Date: _____ Signature: _____

Name of Company: _____

You are hereby authorized to give to Mountain Energy Services, Inc. all information regarding my services, character, and conduct while in your employ, and are hereby released from any and all liability which may result by furnishing such information.

X _____ X _____
Print name of applicant signature of applicant date



PROSPECTIVE EMPLOYEE- COMPLETE THIS SECTION

Pursuant to 382.45(f)(h), and 382.413, I the undersigned, hereby authorize any and all information requested by paragraph (a)(1) of this section be released by:

Previous Employer: _____
Street Address: _____
City, State, Zip: _____
Phone: _____ Fax: _____

And forwarded to:

Mountain Energy Services, Inc.
Attn: Mandy
83 East Tioga Street, Suite 2
Tunkhannock, PA 18657
Phone: 570-836-2222 Fax: 570-836-3030

X _____ X _____ _____
Printed Name of Applicant Signature of Applicant Date

**If applicant refuses to provide written consent, you must not permit the employee to perform safety-sensitive tasks

PREVIOUS EMPLOYER- Complete this section

IN THE PAST THREE (3) YEARS:

- 1. Has this person ever tested positive for a controlled substance? YES NO
- 2. Has this person ever had an alcohol test with a Breath Alcohol Concentration of 0.04 or greater? YES NO
- 3. Has this person ever refused a required test for drugs or alcohol? YES NO
- 4. Has this person ever had any other violations of DOT agency drug & alcohol testing regulations? YES NO

5. If the answer to any of the above questions is YES, please give the Substance Abuse Professional's name, address and phone number for future reference:

Name:
Address:
City, State, Zip:
Phone:

PROSPECTIVE EMPLOYER- COMPLETE THIS SECTION

Consent form was: _____ MAILED _____ FAXED to previous employer on _____
Date

Information received on: _____ VIA FAX MAIL PHONE
Recorded by: _____ PERSONAL INTERVIEW
Date Received: _____